

Australian National Higher Education Procurement Benchmarking Procurement Status and Important Dates 4 July 07

Dear Colleagues,

With the first 2 sub-projects completed and the **National University Finance & Procurement Conference 2007** looming, I thought an update on the current status of the ANHEPBP might be appreciated - and a reminder of some important dates.

The ANHEPBP is composed of 12 sub-projects for commodities and services and 3 Procurement Function benchmarking sub-projects, funded by DEST as part of the Workplace Productivity Programme (round 1). The Programme was officially launched in February 2007 and will continue until July 2009.

Phase 1

Sub-Project 1 Office Supplies This has been completed and the individual university Market Intelligence and the Aggregated Market Reports were distributed on 27th June 2007

Sub-Project 2 Laboratory Supplies The Reports are due for distribution next week, 13th July 2007

Sub-Project 3 Temporary Staff This has been completed and the individual university Market Intelligence and the Aggregated Market Reports were distributed on 29th June 2007

Sub-Project 4 Travel The scope and parameters are currently under scrutiny by the AUPC Advisory Group and the ANHEPBP Advisory Committee. 20 universities have expressed an interest in taking part and we anticipate being ready to send out the Participating University Order Forms in the next week.

Procurement Function Phase 1 A successful workshop was held in Melbourne on the 18th June, attended by representatives of all 13 participating universities. The data gathering phase was started on Monday, 2nd July when the final version of ProcureTrak (the survey tool) containing the agreed parameters from the workshop, was sent out. The data gathering for this sub-project will extend until early October 2007 and will be supported by visits from Purchasing Index to each site.

Phase 2

The commodity and timing were established for the next 4 commodities by the AUPC Executive Committee based on the outcomes of the Survey conducted in April this year. The Advisory Group membership has been determined but there are still opportunities for Finance and IT people who feel they can contribute with the scoping of these commodities in Sub-Projects 5, 6 & 7.

Sub-Project 5	Multi-Function Devices	Scheduled to start Jul 2007
Sub-Project 6	Transactional Banking	Scheduled to start Aug/Sep 2007
Sub-Project 7	Telecommunications	Scheduled to start Oct/Nov 2007
Sub-Project 8	PCs and Laptops	Scheduled to start Dec/Jan 2008

Phase 3

The sub-projects to be considered for Phase 3 will be revisited by a further survey in January 2008 to ensure those identified in the previous 2 surveys are still relevant.

Some Important Dates

13 Jul 07 Laboratory Supplies Reports due for distribution
13 Jul 07 Deadline for Expense Claims for Feb 07 - Jun 07 sub-project work
23 Jul 07 AUPC Executive Committee Meeting (members only)
23 Jul 07 AUPC Open Forum: Future Directions: Restructuring the AUPC (open
to all university Procurement Managers)
23 Jul 07 - 25 Jul 07 National Finance and Procurement Conference, Legends, Goldcoast

Thank you, everyone, for all your hard work and effort.

Best wishes, Jan

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